



UNITED STATES MARINE CORPS
MARINE CORPS DETACHMENT
14813 EIGHTH STREET
FORT LEONARD WOOD, MISSOURI 65473-8963

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MARCORDET
14 Oct 16

POLICY LETTER 5-16

From: Commanding Officer
To: Distribution List

Ref: (a) DetO P5000.IG
(b) DetO I050.3L
(c) Training Command Policy letter 12-16

Subj: STUDENT TIERED LIBERTY POLICY

1. Situation. Liberty granted to entry level enlisted students while attending their MOS school is a critical part of "Sustaining the Transformation" and allowing a Marine time to decompress from the workload and stress of the training week. However, on occasion, students may fail to perform to expected conduct standards and academic proficiency or fail to maintain accountability. On these occasions, it may be necessary to provide a student with direction and assistance to help reset their perspective and understanding of the importance of being a Marine and being successful in the United States Marine Corps.
2. Purpose. Develop and publish a tiered liberty system for the entry level enlisted students attending their MOS school.
3. Mission. Effective immediately, this policy will establish procedures for all entry level enlisted Students within the Detachment for guidance on properly executing liberty standards.
4. Execution. The following information is provided to educate and guide instructor staff and entry level enlisted students on understanding and executing liberty standards and tier levels when appropriate.
 - a. Commander's Intent and Concept of Operations
 - (1) Commander's Intent. This policy establishes guidelines that are meant to ensure that all entry level enlisted students enjoy the privileges of Tier I Liberty in an appropriate manner. Further it will assist Company Commanders in ensuring that entry level enlisted students that demonstrate poor conduct, poor academic performance, or fail to maintain accountability, remain focused on graduating, executing orders, and supporting the mission of the Marine Corps.
 - (2) Concept of Operations
 - (a) Entry level enlisted students are to enjoy liberty privileges commensurate with their training status and ability to handle responsibility. Tier II liberty is intended to allow entry level enlisted students' time to acclimatize and be educated on liberty privileges and conduct prior to being granted Tier I liberty. Tier III liberty for entry level student Marines is considered to be a remedial tool for those who have failed to maintain academic standards, or have failed to maintain personal accountability. Tier III can only be assigned by Company Commander or higher.

1. Tier I

- a. Liberty on/off base is authorized.
- b. Civilian attire is authorized on/off base during non-duty or non-working hours.
- c. Student is required to have a liberty buddy at all times.
- d. Student will be back at assigned barracks room no later than (NLT) 2200 from Sunday - Friday and 2400 on Saturday.
- e. If leaving the Specker Area, the student will sign out with the Command Duty Officer (CDO) Monday - Thursday and their respective Company DNCO Friday - Sunday. **This is vital for accountability of all personnel in case of accident, natural disaster or emergency situation.**

2. Tier II

- a. Automatic assignment for students in receiving and going through orientation.
- b. Liberty is authorized on base only.
- c. Civilian attire is authorized during non-duty or non-working hours.
- d. Student is required to have a liberty buddy at all times.
- e. Student will be back at assigned barracks room no later than (NLT) 2200 from Sunday - Friday and 2400 on Saturday.
- f. If leaving the Specker Area, the student will sign out with the Command Duty Officer (CDO) Monday - Thursday and their respective Company DNCO Friday - Sunday. **This is vital for accountability of all personnel in case of accident, natural disaster or emergency situation.**

3. Tier III

- a. No off base liberty Monday – Friday. (Service uniform will be worn during the weekends and holidays)
- b. No Civilian attire.
- c. Student is required to have a liberty buddy at all times.
- d. Student will be back at assigned barracks room no later than (NLT) 2200.
- e. If leaving the Specker Area, the student will sign out with the Command Duty Officer (CDO) Monday - Thursday and their respective Company DNCO Friday - Sunday. **This is vital for accountability of all personnel in case of accident, natural disaster or emergency situation.**
- f. The student will be returned to Tier I or Tier II liberty by the Company Commander once the deficiency has been corrected.

5. Administration and Logistics. **No alcohol consumption is allowed by any entry level enlisted student.** Any exceptions to the above liberty status, i.e. overnight liberty, out of bounds, etc., will be approved in writing via MOL by the Company Commander or designee. Appropriate civilian attire is defined in MCO P1020.34G. Marines are associated and identified with the Marine Corps in and out of uniform, and when on or off duty. Therefore, when civilian clothing is worn, Marines will ensure that their dress and personal appearance are conservative and commensurate with the high standards traditionally associated with the Marine Corps. Revealing clothing (i.e. clothing that exposes midriff, the buttocks, excessive amounts of chest/cleavage) or items designed to be worn as undergarments (and worn exposed) are not authorized for civilian attire, while on or off duty. When wearing trousers with civilian attire, a belt must be worn (unless there are no belt loops). Trousers will be worn at the waist. Undergarments, when worn, will not be visible, except as when the undershirt is exposed in a manner similar to the service "C" uniform. Civilian attire, including undershirts, should be worn as appropriate to the occasion (i.e. bathing suit/bikini appropriate to the beach/pool but not to the Marine Corps Exchange). Commanders are charged with determining and publishing the local civilian clothing policy. No eccentricities of dress will be permitted. When onboard a military installation, civilian headgear will be removed indoors in accordance with established norms. Direct any questions to the Detachment Sergeant Major at extension 6-7558.

6. Command and Signal

a. Command. This policy is effective the date signed.

b. Signal. This policy is applicable to all entry level enlisted students and instructor staff within Marine Corps Detachment Fort Leonard Wood.



G. W. MARKERT